

**DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON TN 38055-0000**

IN REPLY REFER TO
BUPERSINST 5218.3E
PERS-013
19 Jul 2000

BUPERS INSTRUCTION 5218.3E

From: Chief of Naval Personnel

Subj: BUREAU OF NAVAL PERSONNEL (BUPERS) DISTRIBUTION LISTS

Encl: (1) BUPERS Distribution List 1A
(2) BUPERS Distribution List 1B
(3) BUPERS Distribution List 2A

1. Purpose. To reissue the approved distribution lists for material to be distributed within BUPERS. This is a complete revision and should be reviewed in its entirety.

2. Cancellation. BUPERSINST 5218.3D.

3. Discussion. Enclosures (1), (2) and (3) are forwarded for information. As a separate distribution list, BUPERS Distribution List 3 will be used as necessary to disseminate information to the various categories of personnel as follows:

3A - Officers
3B - Enlisted
3C - Civilian

4. Responsibility

a. It is the responsibility of those codes that appear in the distribution lists to ensure that all personnel are apprised of information provided to them on a need-to-know basis.

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b. Addressees shall ensure that any changes to the approved distribution lists are forwarded to the Director, Administrative Office (PERS-01) for approval.

J. B. HINKLE
Rear Admiral, U.S. Navy
Deputy Chief of Naval Personnel

Distribution:

BUPERSINST 5218.3E

- List 1A Chief, Special Assistants, Staff Office
Directors, and Assistant Chiefs
- 1B Division Directors, Staff Office Directors and
Special Assistants to Assistant Chief's
- 2A Branch/Staff Office Heads and Special
Assistants to Division Directors

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**BUPERS DISTRIBUTION LIST 1A
(CHIEF, SPECIAL ASSISTANTS, STAFF OFFICE DIRECTORS,
AND ASSISTANT CHIEFS)**

CHIEF OF NAVAL PERSONNEL
PERS-00

CHIEF OF STAFF/EXECUTIVE ASSISTANT
PERS-00A

DEPUTY CHIEF OF NAVAL PERSONNEL
PERS-00B

EXECUTIVE ASSISTANT
PERS-00BA

FLAG OFFICER MANAGEMENT AND DISTRIBUTION ADVISOR
PERS-00F

COMMAND CAREER COUNSELOR
PERS-00G

INSPECTOR GENERAL MATTERS ADVISOR
PERS-00K

LEGAL ADVISOR
PERS-00L

COMMAND MASTER CHIEF
PERS-00M

NAVY LIFE ASSESSMENT GROUP
PERS-00N

SPECIAL ASSISTANT FOR
PUBLIC AFFAIRS
PERS-00P

DIRECTOR
QUALITY OF LIFE LIAISON
PERS-00Q

Enclosure (1)

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**BUPERS DISTRIBUTION LIST 1A
(CHIEF, SPECIAL ASSISTANTS, STAFF OFFICE DIRECTORS
AND ASSISTANT CHIEFS)**

DIRECTOR
CENTER FOR CAREER DEVELOPMENT
PERS-00R

SECRETARIAT
PERS-00S

SPECIAL ASSISTANT FOR
WOMEN'S POLICY/DACOWITS
PERS-00W

SPECIAL ASSISTANT FOR
LEGISLATIVE MATTERS
PERS-00X

SPECIAL ASSISTANT FOR
CLAIMANCY BUDGET LIAISON
PERS-00Y

LEGISLATIVE MATTERS/CONGRESSIONAL ADVISOR
PERS-00Z

DIRECTOR
ADMINISTRATIVE OFFICE
PERS-01

COMPTROLLER
RESOURCES MANAGEMENT OFFICE
PERS-02

DIRECTOR
MANPOWER AND ORGANIZATIONAL PLANS OFFICE
PERS-03

DIRECTOR
PUBLIC AFFAIRS OFFICE
PERS-05

**BUPERS DISTRIBUTION LIST 1A
(CHIEF, SPECIAL ASSISTANTS, STAFF OFFICE DIRECTORS,
AND ASSISTANT CHIEFS)**

DIRECTOR
OFFICE OF LEGAL COUNSEL
PERS-06

DIRECTOR
CHIEF INFORMATION OFFICE
PERS-07

DIRECTOR
CIVILIAN PERSONNEL POLICY OFFICE
PERS-08

ASSISTANT CHIEF
MILITARY PERSONNEL PLANS AND POLICY
PERS-2

ASSISTANT CHIEF
TOTAL FORCE PROGRAMMING AND MANPOWER
PERS-5

ASSISTANT CHIEF
MP,N FINANCIAL MANAGEMENT
PERS-7

TOTAL 28

**BUPERS DISTRIBUTION LIST 1B
(DIVISION DIRECTORS, STAFF OFFICE DIRECTORS, AND
SPECIAL ASSISTANTS TO ACNP'S)**

DIRECTOR
DIRECTIVES & RECORDS MANAGEMENT DIVISION
PERS-013

DIRECTOR
SECURITY/MAIL DIVISION
PERS-014

DIRECTOR
TRAINING AND EDUCATION DIVISION
PERS-015

DIRECTOR
SUPPORT SERVICES DIVISION
PERS-016

DIRECTOR
CLAIMANCY PROGRAMMING, BUDGET, AND EXECUTION DIVISION
PERS-022

DIRECTOR
CIVILIAN PAY AND SERVICES DIVISION
PERS-023

DIRECTOR
IM/IT RESOURCE MANAGEMENT AND BUDGET DIVISION
PERS-071

DIRECTOR
INFRASTRUCTURE MANAGEMENT DIVISION
PERS-072

DIRECTOR
FUNCTIONAL REQUIREMENTS ANALYSIS LIAISON DIVISION
PERS-073

DIRECTOR
PERFORMANCE ASSESSMENT DIVISION
PERS-074

TOTAL 10

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**BUPERS DISTRIBUTION LIST 2A
(BRANCH/STAFF OFFICE HEADS AND SPECIAL ASSISTANTS
TO DIVISION DIRECTORS)**

HEAD
MILITARY PERSONNEL TRAINING &
EDUCATION BRANCH
PERS-0151

HEAD
CIVILIAN PERSONNEL TRAINING &
EDUCATION BRANCH
PERS-0152

HEAD
SUPPLY MANAGEMENT BRANCH
PERS-0161

HEAD
FACILITIES MANAGEMENT BRANCH
PERS-0163

HEAD
MAINTENANCE/INVENTORY MANAGEMENT BRANCH
PERS-0164

HEAD
PROGRAMMING AND BUDGET BRANCH
PERS-0221

HEAD
BUDGET AND EXECUTION BRANCH
PERS-0222

TOTAL 7

Enclosure (3)